



**STATEMENT OF PROCEEDINGS
FOR THE SPECIAL MEETING OF THE
LOS ANGELES COUNTY AUDIT COMMITTEE**

**KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 374
LOS ANGELES, CALIFORNIA 90012**

Wednesday, October 1, 2014

10:30 AM

AUDIO LINK FOR THE ENTIRE MEETING. (14-1779)

Attachments: [AUDIO](#)

Present: Member Michelle Vega, Member Nick Ippolito, Member Grace
 Crossette-Thambiah and Member Maria Romero

Absent: Chair Carl Gallucci, Vice Chair Lori Glasgow, Member Louisa
 Ollague, Member Dorinne Jordan, Member Kieu-Anh King,
 Member Lisa Mandel and Member Nedra Jenkins

I. ADMINISTRATIVE MATTERS

1. Call to Order. (14-4321)

The meeting was called to order by Nick Ippolito at 10:31 a.m.

2. Approval of the August 6, 2014 meeting minutes. (14-4322)

Maria Romero requested an amendment on page 1; to remove Francisco Chabran's name from the attendance.

On motion of Maria Romero, seconded by Nick Ippolito, this item was approved as amended.

Attachments: [SUPPORTING DOCUMENT](#)

3. Department Success Stories. (14-4323)

There were no stories presented.

II. OLD BUSINESS

4. Children Are Our Future Group Home Contract Compliance Monitoring Review (Continued from meeting of 8/6/14). (14-3185)

Lisa Campbell Motton, Probation Department, reported that the agency is no longer on hold; there are five new case managers and on-site visits are conducted on a monthly basis. Ms. Campbell Motton confirmed that an annual review will be scheduled for October 2014.

Maria Romero asked about the status of the bankruptcy. Ms. Campbell Motton confirmed that the agency is no longer in bankruptcy. Aggie Alonso, Auditor Controller, added that a fiscal review will be scheduled soon.

By Common Consent, there being no objection, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - PROBATION REPORT - JUNE 9, 2014](#)
[SUPPORTING DOCUMENT - PROBATION REPORT - JULY 11, 2014](#)

5. Pacific Lodge Boy's Home Contract Compliance Monitoring Review (Continued from meeting of 8/6/14). (14-3201)

Lisa Campbell-Motton, Probation Department, reported that the agency is currently experiencing staff changes. Ms. Campbell Motton added that both the Department of Children and Families and Probation have met with the agency's Interim Director to discuss the agency's operations. Ms. Campbell Motton confirmed that an annual review is scheduled for October 2014.

By Common Consent, there being no objection, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - PROBATION REPORT - JUNE 9, 2014](#)
[SUPPORTING DOCUMENT - PROBATION REPORT - JULY 29, 2014](#)

III. REPORTS

6. Niños Latinos Unidos Foster Family Agency Contract Compliance Monitoring Review (8/11/14). (14-3836)

Maria Romero expressed concern regarding Community Care Licensing (CCL) citations having different results. Karen Richardson, DCFS, explained that the Emergency Room Social Worker and the Out of Home Care Management Division (OHCMD) have different sets of criteria that are used to determine the validity of allegations.

Michelle Vega expressed concern about the average placement of three months being short. Ms. Richardson confirmed that the length of time is short compared to other agencies; however, due to the high amount of new and temporary placements the agency receives it is not uncommon.

Michelle Vega expressed concern and questioned the reason why in one incident, an eight year old child was allowed to walk alone. Ms. Richardson explained that a reason was not provided; however, action was taken, re training and technical support was provided.

Ms. Vega also questioned discrepancies regarding monthly contacts. Ms. Richardson indicated that the agency submitted a corrective action plan that included a new law that would implement the tracking of monthly contacts.

By Common Consent, there being no objection, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

7. Probation Department Juvenile Halls - Department of Justice Settlement Agreement Monitoring - June 1, 2013 Through December 31, 2013 (8/12/14). (14-3832)

On motion of Nick Ippolito, seconded by Maria Romero, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - A-C REPORT](#)

8. Futuro Infantil Hispano Foster Family Agency Contract Compliance Monitoring Review (8/15/14). (14-3835)

Maria Romero questioned if the schedule to complete home studies was up to date. Karen Richardson, DCFS, indicated that the agency obtained

a Memorandum of Understanding (MOU) to complete the home studies with another agency; however, the agency was not able to obtain Community Care Licensing (CCL) clearance on time and a revised Corrective Action Plan (CAP) was submitted. Ms. Richardson indicated that she will provide a copy of the revised CAP to the Committee members and that the home studies are for placements that foster kids are currently in.

DCFS staff was asked to provide an update, and include information regarding the home studies at the next meeting.

On motion of Nick Ippolito, and by Common Consent, there being no objection, this item was continued to the next meeting.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

9. San Fernando Valley Community Mental Health Center, Inc. - A Department of Mental Health and Department of Children and Family Services Provider - Contract Compliance Review (9/4/14). (14-4109)

On motion of Nick Ippolito, seconded by Maria Romero, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - AC REPORT](#)

10. Children's Group Home Ombudsman Semi-Annual Report - January 1 Through June 30, 2014 (9/9/14). (14-4258)

Maria Romero questioned if a database tracking system is used to track calls and trends. Michelle Day and Linda McBride, Auditor Controller (A C) indicated that calls are tracked on an excel spreadsheet and currently working with their Systems Division on creating a database.

Ms. Day reported on the most common calls and also indicated that due to numerous complaints, a high volume of calls from children placed in Moore's Cottage was experienced in February; however, the agency is no longer under contract.

Ms. Day clarified that the hotline is available 24 hours; however, a live person is only available during normal business hours, calls made after business hours go through a recording service and are returned on the next business day and all group homes are visited a least once per year; however, due to certain circumstances visits may be more frequent.

In response to concerns posed by Michelle Vega and Nick Ippolito regarding food complaints. Ms. Day indicated that calls and visits are handled in a prompt manner; DCFS and Probation are immediately notified. Although, food is not tasted, it is inspected.

Karen Richardson, DCFS, added that the Department of Public Health (DPH) recently conducted a presentation on healthy food options and is willing to schedule future presentations and indicated that food issues are resolved as soon as they are reported.

In response to Grace Crossette-Thambiah's questions regarding the use of social media as a method of communication. Ms. Day confirmed that the Chief Information Office does not recommend the use of social media given that the County does not support it. Ms. Day added that certain group homes do not allow access to social media.

Ms. Grace Crossette-Thambiah requested AC staff to include details and an analysis of calls on the next report.

By Common Consent, there being no objection, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - AC REPORT](#)

11. Los Angeles Child Guidance Clinic - A Department of Mental Health and Department of Children and Family Services Provider - Contract Compliance Review (9/16/14). (14-4259)

Elaine Boyd, Auditor Controller (A C), reported the agency owes \$20,000 to the Department of Mental Health (DMH) and \$11,000 to the Department of Children and Families (DCFS); however, the agency requested DMH provide a revised cost report by October 2014. Ms. Boyd added that the agency submitted documents to DCFS; however, documents are still under review, an update will be provided at the next meeting.

Grace Crossette-Thambiah expressed concern regarding the agency's programmatic issues. Karen Richardson, DCFS, could not confirm if the programmatic issues had been resolved for this agency and will provide an update at the next meeting.

On motion of Nick Ippolito, and by Common Consent, there being no objection, this item was continued to the next meeting.

Attachments: [SUPPORTING DOCUMENT - AC REPORT](#)

12. South Bay Bright Future Foster Family Agency Contract Compliance Monitoring Review (9/19/14). (14-4361)

Maria Romero expressed concern regarding deficiencies with contract requirements. Karen Richardson, DCFS, reported that a site visit and training on Special Incident Reports, Needs and Services Plan reports, life books and a safety inspection were conducted on September 3, 2014; the next site visit is scheduled for May 2015.

By Common Consent, there being no objection, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

IV. DISCUSSIONS

13. Probation Group Home Monitoring Report. (14-4325)

Lisa Campbell Motton, Probation, reported that the monitoring review will be scheduled soon and that DCFS and Probation are collaborating on revising the tool used by monitors to make it more user friendly.

Ms. Campbell Motton also reported that they now have six Foster Family Agencies (FFA's) ready for probation youth. There are four special probation youth waiting for placements in an FFA that can accommodate their specific needs and desires.

In response to questions posed by Mr. Ippolito regarding statistics. Ms. Campbell Motton confirmed that approximately three percent of the total probation youth will enter into foster care. Ms. Campbell Motton indicated that two of the youth waiting for placement are 17, one is 15 and two are 16; youth who reach 18 years of age and placed in a suitable home are allowed to stay under the AB 12 program; however, youth that turn 18 years of age and are in camp are not eligible to remain with probation.

14. Contract Monitoring Database of Reviews (CMDR) Status Update. (14-4326)

Aggie Alonso, Auditor Controller (A C), reported that CMDOR (Contract Monitoring Database of Reports) database has been successfully implemented and Phase 2 will start soon. Mr. Alonso encouraged the Committee to provide feedback and suggestions for the database.

V. MISCELLANEOUS

15. Matters not on the posted agenda (to be Presented and Placed on the Agenda of a Future Meeting). (14-4327)

There were no matters posted.

16. Public Comment. (14-4328)

No members of the public addressed the Committee.

17. Adjournment. (14-4329)

There being no further business to discuss, the meeting adjourned at 11:08 a.m.